



**TOWNSHIP OF LAURENTIAN VALLEY**  
**Application for Official Plan and/or Zoning By-Law**  
**Amendment**

**GUIDELINES**

**Introduction:** *Submission of an application to the Municipality to amend the Official Plan or Zoning By-Law is provided for in the Ontario Planning Act. As such, this form must be completed and accompanied with the required fee prior to consideration by Council. The purpose of these Guidelines is to assist persons in completing the application to amend the Official Plan or Zoning By-Law. **It should be noted that pursuant to the requirements of Sections 22.(6.4) and 34(10.7) of the Planning Act, R.S.O. 1990, c.P.13, as amended, upon submission of the application, the application form itself and supporting information will be available to any interested member of the public or public body, and therefore any personal information included therein will also become public.** Should you require clarification on any matter covered by this application form, please contact the Municipal Office at 460 Witt Road, Pembroke, Ontario K8A 6W5. For a complete reference to the Official Plan and Zoning By-law process, please consult the Planning Act.*

<b>Application Fees:</b>	<u>\$650.00</u>	Official Plan Amendment
	<u>\$550.00</u>	Zoning By-Law Amendment
	<u>\$150.00</u>	Zoning By-Law Amendment to Remove holding (h) symbol only

*Each application must be accompanied by the application fee in the form of a cheque payable to the Township of Laurentian Valley. Please be advised that the Municipality has a Tariff of Fees By-Law which provides for the payment of additional fees, if applicable. The Owner(s) must also sign the LPAT Fees Indemnity Form and submit it with the Application.*

**Copies:** *Two (2) copies of this application, including the sketch or schedule and other information as may be specified, shall be required. **One (1) electronic copy** of any supporting documentation; re. studies or site plan drawings.*

**Authorization:** *If the applicant is not the owner of the subject land, a written statement by the owner(s) must accompany the application which authorizes the applicant to act on behalf of the owner(s) as it relates to the subject application. (See Part V, Page 4).*

**Schedule:** *All applications for Official Plan Amendments must include the proposed Schedule, if the Schedule to the Official Plan is to be changed or replaced.*

**Sketch:** *All applications for a rezoning must include an accurate sketch, preferably prepared by a qualified professional, showing the items listed. (See Question 50, Page 6).*

**Supporting Information:** *Please bear in mind that additional information may be required by the Township, the County of Renfrew and/or other local and Provincial agencies, in order to evaluate the proposed amendment. This information is often a requirement of the local Official Plan, Provincial agencies and/or applicable regulations. The required information may include studies or reports to deal with such matters as environmental impacts, traffic, water supply, sewage disposal and storm water management.*

*In addition, the applicant may be required to submit a more detailed site plan prepared by a qualified professional to meet the requirements of the Township's site plan control by-law, including all new buildings and structures, parking areas, landscaping and other site information as required by the Municipality.*

*The Schedule to Ontario Regulation 543/06 outlines "prescribed" information for an Official Plan Amendment. The Schedule to Ontario Regulation 545/06 outlines "prescribed" information for a Zoning By-Law Amendment. Sections 22(5) and 34(10.2) of the Planning Act enable a Council to require "other information or material that it considers it may need". You should also check the applicable policies in the Official Plan to confirm what else may be needed.*

**Approval Process:** *After the submission of an application, the Township will determine if the application is complete, including whether all of the information prescribed by the Ontario Regulation(s) and the required fee have been provided. If the application is complete, the Township will deem it so. The applicant/owner will be notified whether the application has been received or whether more information is required.*

*Upon receipt of a complete application, the required fee and such other information as may be required, Council will determine whether there is sufficient merit in processing the application further (ie. the circulation of notice and the holding of at least one public meeting as required by the Ontario Planning Act.) The applicant will be strongly encouraged to attend the public meeting, to present the proposal. The applicant will be provided notice of any decision made by Council concerning the application. Zoning By-law Amendments are approved by Township Council. Official Plan Amendments are adopted by Council and then forwarded to the County of Renfrew for approval. Applications are circulated to various agencies for their comments. These agencies may require additional information to evaluate the proposal. Please be advised that the Planning Act provides for Local Planning Appeal Tribunal (LPAT) appeal procedures in respect of both Official Plan and Zoning By-Law Amendments.*

**For Further Information Contact:**

*Lauree J. Armstrong, MCIP, RPP, Township Planner  
Township of Laurentian Valley  
Mailing Address: 460 Witt Road, Pembroke, Ontario, K8A 6W5  
Phone: 613-735-6291; Fax 613-735-5820 ext. 203  
Email: [larstrong@lvtownship.ca](mailto:larstrong@lvtownship.ca)  
Website: [www.lvtownship.ca](http://www.lvtownship.ca)*





**3. \*+PROVIDE A DESCRIPTION OF THE SUBJECT LAND:**

Street Address: \_\_\_\_\_

Geographic Township: \_\_\_\_\_ Concession: \_\_\_\_\_ Lot: \_\_\_\_\_

Registered Plan No.: \_\_\_\_\_ Block or Lot No(s) in the Plan: \_\_\_\_\_

Reference Plan No.: \_\_\_\_\_ Part No(s): \_\_\_\_\_

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**PART II      OFFICIAL PLAN AMENDMENT (Proceed to PART III, if an Official Plan is not proposed)**

**4. \* + CURRENT DESIGNATION OF THE SUBJECT LAND IN THE OFFICIAL PLAN (IF ANY):**

\_\_\_\_\_

**5. \* NAME OF OFFICIAL PLAN TO BE AMENDED: \_\_\_\_\_**

**6. \* NAME OF MUNICIPALITY REQUESTED TO INITIATE PLAN AMENDMENT:**

\_\_\_\_\_

**7. \* DATE THE REQUEST FOR OFFICIAL PLAN AMENDMENT WAS MADE:**

\_\_\_\_\_

**8. \* LAND USES AUTHORIZED BY THE CURRENT DESIGNATION:**

\_\_\_\_\_

**9. \* DOES THE PROPOSED OFFICIAL PLAN AMENDMENT DO THE FOLLOWING?**

* Change a policy in the Official Plan	Yes ( ) (go to question #10)	No ( )
* Replace a policy in the Official Plan	Yes ( ) (go to question #10)	No ( )
* Delete a policy in the Official Plan	Yes ( ) (go to question #10)	No ( )
* Add a policy in the Official Plan	Yes ( ) (go to question #11)	No ( )
* Change or replace a designation in the Official Plan	Yes ( ) (go to question #12)	No ( )
* Alter any boundary of, or establish a new settlement area	Yes ( ) (go to question #13)	No ( )
* Remove the subject land from an employment area	Yes ( ) (go to question #14)	No ( )

**10. \* SECTION NUMBER(S) OF POLICY TO BE CHANGED, REPLACED OR DELETED:**

\_\_\_\_\_

**11. \* PURPOSE OF THE PROPOSED AMENDMENT, IF A POLICY IS TO BE CHANGED, REPLACED, DELETED OR ADDED:**

\_\_\_\_\_

**12. \* DESIGNATION(S) TO BE CHANGED OR REPLACED:**

\_\_\_\_\_

13. \* SECTION NUMBER(S) OF POLICY DEALING WITH THE ALTERATION OR ESTABLISHMENT OF A SETTLEMENT AREA:

\_\_\_\_\_

14. \* SECTION NUMBER(S) OF POLICY DEALING WITH THE REMOVAL OF AN EMPLOYMENT AREA OR CHECK IF NOT APPLICABLE ( ): \_\_\_\_\_

\_\_\_\_\_

15. \* INDICATE HOW WATER IS SUPPLIED AND HOW SEWAGE DISPOSAL IS PROVIDED TO THE SUBJECT LAND:

WATER:

publicly owned and operated piped water system ( )  
privately owned and operated individual well ( )  
privately owned and operated communal well ( )  
lake or other water body ( )  
other means: \_\_\_\_\_ ( )

SEWAGE:

publicly owned and operated piped sanitary sewage system ( )  
publicly owned and operated communal septic system ( )  
publicly owned and operated individual septic system ( )  
privately owned and operated individual septic system ( )  
privy ( )  
other means: \_\_\_\_\_ ( )

16. \* IF THE PROPOSED DEVELOPMENT IS TO BE SERVICED BY A PRIVATELY OWNED AND OPERATED INDIVIDUAL OR COMMUNAL SEPTIC SYSTEM, WILL THE COMPLETED DEVELOPMENT PRODUCE MORE THAN 4500 LITRES OF EFFLUENT PER DAY?

Yes ( ) OR No ( )

IF YES, THE FOLLOWING PROFESSIONALLY PREPARED REPORTS ARE REQUIRED TO BE SUBMITTED WITH THIS APPLICATION:

- Servicing Options Report
- Hydrogeological Report

17. \*WHAT IS THE CURRENT DESIGNATION OF THE SUBJECT LAND IN THE COUNTY OF RENFREW’S OFFICIAL PLAN AND PROVIDE AN EXPLANATION OF HOW THE PROPOSED AMENDMENT CONFORMS WITH THE COUNTY OFFICIAL PLAN?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

18. \*PROVIDE AN EXPLANATION OF HOW THE REQUESTED AMENDMENT IS CONSISTENT WITH THE POLICY STATEMENTS ISSUED UNDER SECTION 3(1) OF THE PLANNING ACT.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

19. \*IS THE SUBJECT LAND WITHIN AN AREA OF LAND DESIGNATED UNDER ANY PROVINCIAL PLAN OR PLANS? Yes ( ) OR No ( )  
IF YES PROVIDE AN EXPLANATION OF HOW THE REQUESTED AMENDMENT CONFORMS OR DOES NOT CONFLICT WITH THE PROVINCIAL PLAN OR PLANS.

\_\_\_\_\_

20. \* APPROXIMATE AREA OF LAND COVERED BY THE PROPOSED AMENDMENT (IF APPLICABLE & IF KNOWN). PLEASE USE METRIC UNITS:

\_\_\_\_\_

21. \* LAND USES THAT WOULD BE AUTHORIZED BY THE PROPOSED AMENDMENT:

\_\_\_\_\_

22. \* HAS THE APPLICANT APPLIED FOR APPROVAL OF ANY OF THE FOLLOWING FOR THE SUBJECT LAND OR FOR LAND WITHIN 120 METRES OF THE SUBJECT LAND?

Official Plan Amendment	Yes ( )	No ( )
Zoning By-Law Amendment	Yes ( )	No ( )
Minor Variance	Yes ( )	No ( )
Plan of Subdivision	Yes ( )	No ( )
Consent (Severance)	Yes ( )	No ( )
Site Plan	Yes ( )	No ( )
Minister’s Zoning Order	Yes ( )	No ( )

23. \*IF THE ANSWER TO QUESTION 21. IS YES, PLEASE PROVIDE THE FOLLOWING INFORMATION, IF KNOWN,

File No. of Application: \_\_\_\_\_

Name of Approval Authority: \_\_\_\_\_

Lands Affected by the Application: \_\_\_\_\_

Purpose of Application: \_\_\_\_\_

Status of Application: \_\_\_\_\_

Effect of that Application on the proposed Plan Amendment: \_\_\_\_\_

24. \* PLEASE ATTACH THE TEXT OF THE PROPOSED AMENDMENT ON A SEPARATE PAGE, IF A POLICY IS BEING CHANGED, REPLACED, DELETED OR ADDED.

25. \* PLEASE ATTACH THE PROPOSED (MAP) SCHEDULE AND THE ACCOMPANYING TEXT, IF THE PROPOSED AMENDMENT CHANGES OR REPLACES A (MAP) SCHEDULE.

**PART III**      **ZONING BY-LAW AMENDMENT** (Proceed to Part IV, if a Zoning By-Law Amendment is not proposed)

26. + WHAT IS THE CURRENT OFFICIAL PLAN DESIGNATION OF THE SUBJECT LAND?

\_\_\_\_\_

27. HOW DOES THE ZONING AMENDMENT REQUESTED CONFORM TO THE OFFICIAL PLAN?

\_\_\_\_\_

28. \*PROVIDE AN EXPLANATION OF HOW THE REQUESTED AMENDMENT IS CONSISTENT WITH THE POLICY STATEMENTS ISSUED UNDER SECTION 3(1) OF THE PLANNING ACT.

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29. \*IS THE SUBJECT LAND WITHIN AN AREA OF LAND DESIGNATED UNDER AN PROVINCIAL PLAN OR PLANS? Yes ( ) OR No ( )

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30. + WHAT IS THE CURRENT ZONING OF THE SUBJECT LAND?

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31. + PLEASE STATE THE NATURE AND EXTENT OF THE REZONING REQUESTED:

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32. + WHAT IS THE REASON WHY THE REZONING IS REQUESTED:

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33. + IS THE SUBJECT LAND IN AN AREA WHERE MINIMUM AND MAXIMUM DENSITY REQUIREMENTS APPLY? Yes ( ) OR No ( )

IF YES, WHAT ARE THE DENSITY REQUIREMENTS? \_\_\_\_\_

34. + IS THE SUBJECT LAND IN AN AREA WHERE MINIMUM AND MAXIMUM HEIGHT REQUIREMENTS APPLY? Yes ( ) OR No ( )

IF YES, WHAT ARE THE HEIGHT REQUIREMENTS? \_\_\_\_\_

35. + DOES THE REQUESTED AMENDMENT ALTER OR IMPLEMENT A NEW SETTLEMENT AREA?

Yes ( ) OR No ( )

IF YES, PROVIDE DETAILS OF HOW THE OFFICIAL PLAN OR OFFICIAL PLAN AMENDMENT THAT DEALS WITH THIS MATTER? \_\_\_\_\_

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36. + DOES THE REQUESTED AMENDMENT REMOVE LAND FROM AN EMPLOYMENT AREA?

Yes ( ) OR No ( )

IF YES, PROVIDE DETAILS OF HOW THE OFFICIAL PLAN OR OFFICIAL PLAN AMENDMENT THAT DEALS WITH THIS MATTER? \_\_\_\_\_

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37. + IS THE SUBJECT LAND WITHIN AN AREA WHERE ZONING WITH CONDITIONS MAY APPLY?

Yes ( ) OR No ( )

IF YES, PROVIDE DETAILS OF HOW THE APPLICATION CONFORMS TO THE OFFICIAL PLAN POLICIES RELATING TO ZONING WITH CONDITIONS: \_\_\_\_\_

\_\_\_\_\_

38. + DIMENSIONS OF THE SUBJECT LAND (IN METRIC UNITS):

Frontage: \_\_\_\_\_ Depth: \_\_\_\_\_ Area: \_\_\_\_\_

39. + PLEASE MARK BELOW THE TYPE OF ACCESS TO THE SUBJECT LAND:

- ( ) Provincial Highway                      ( ) Municipal Road Maintained Year-Round
- ( ) Municipal Road Maintained Seasonally                      ( ) Right of Way                      ( ) Water
- ( ) Other: \_\_\_\_\_

40. + IF THE ONLY ACCESS IS BY WATER, PLEASE STATE BELOW THE PARKING AND DOCKING FACILITIES THAT ARE TO BE USED, AND THE DISTANCE OF THESE FACILITIES FROM THE SUBJECT LAND AND FROM THE NEAREST PUBLIC ROAD:

\_\_\_\_\_  
\_\_\_\_\_

41. + WHAT ARE THE EXISTING USES OF THE SUBJECT LAND AND HOW LONG HAVE THEY CONTINUED?

#1 \_\_\_\_\_ Since: \_\_\_\_\_ / \_\_\_\_\_ years

#2 \_\_\_\_\_ Since: \_\_\_\_\_ / \_\_\_\_\_ years

42. + ARE THERE ANY BUILDINGS OR STRUCTURES ON THE SUBJECT LAND?

Yes ( ) OR No ( )

43. + IF KNOWN, WHEN WAS THE SUBJECT LAND ACQUIRED BY THE CURRENT OWNER?

\_\_\_\_\_

44. + WHAT ARE THE "PROPOSED" USES OF THE SUBJECT LAND?

\_\_\_\_\_

45. + WILL ANY BUILDINGS OR STRUCTURES BE BUILT ON THE SUBJECT LAND?

Yes ( ) No ( )

46. + PROVIDE THE FOLLOWING DETAILS FOR ALL EXISTING OR PROPOSED BUILDINGS OR STRUCTURES ON THE SUBJECT LAND. ALL DIMENSIONS SHOULD BE SHOWN IN METRIC MEASUREMENT UNITS (attach a separate page if necessary):

	EXISTING			PROPOSED	
Type of building or structure					
Setback from the front lot line					
Setback from the rear lot line					
Setbacks from the side lot lines					
Height (in metres)					
Dimensions or floor area					
Date constructed, if known					

47. + INDICATE HOW WATER IS SUPPLIED AND HOW SEWAGE DISPOSAL IS PROVIDED TO THE SUBJECT LAND:

WATER:

- publicly owned and operated piped water system ( )
- privately owned and operated individual well ( )
- privately owned and operated communal well ( )
- lake or other water body ( )
- other means: \_\_\_\_\_ ( )

SEWAGE:

- publicly owned and operated piped sanitary sewage system ( )
- publicly owned and operated communal septic system ( )
- publicly owned and operated individual septic system ( )
- privately owned and operated individual septic system ( )
- privy ( )
- other means: \_\_\_\_\_ ( )

48. + IF THE PROPOSED DEVELOPMENT IS TO BE SERVICED BY A PRIVATELY OWNED AND OPERATED INDIVIDUAL OR COMMUNAL SEPTIC SYSTEM, WILL THE COMPLETED DEVELOPMENT PRODUCE MORE THAN 4500 LITRES OF EFFLUENT PER DAY?

Yes ( ) OR No ( )

IF YES, THE FOLLOWING PROFESSIONALLY PREPARED REPORTS ARE REQUIRED TO BE SUBMITTED WITH THIS APPLICATION:

- Servicing Options Report
- Hydrogeological Report

49. + HOW IS STORM DRAINAGE PROVIDED?

Sewers ( ) Ditches ( ) Swales ( ) Other Means ( )

50. + IS THE SUBJECT LAND ALSO THE SUBJECT OF AN APPLICATION FOR APPROVAL OF A PLAN OF SUBDIVISION OR CONSENT?

Yes ( ) OR No ( ) OR Don't Know ( )

+ IF YES, PLEASE STATE, IF KNOWN, THE FILE NO. AND THE STATUS OF THE APPLICATION:

File No.: \_\_\_\_\_ Status: \_\_\_\_\_

51. + HAS THE SUBJECT LAND EVER BEEN THE SUBJECT OF AN APPLICATION UNDER SECTION 34 OF THE PLANNING ACT?

Yes ( ) OR No ( ) OR Don't Know ( )

52. + HAS THE SUBJECT LAND EVER BEEN THE SUBJECT OF A MINISTER'S ZONING ORDER?

Yes ( ) OR No ( ) OR Don't Know ( )

+ IF YES, PLEASE STATE IF KNOWN, THE ONTARIO REGULATION NUMBER OF THAT ORDER: \_\_\_\_\_

**PART IV OTHER SUPPORTING INFORMATION**

53. \* PLEASE OUTLINE THE PROPOSED STRATEGY FOR CONSULTING THE PUBLIC WITH RESPECT TO THE APPLICATION. (ATTACH ADDITIONAL PAGES IF REQUIRED)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**54. APPLICATION SKETCH**

On a separate page (s), please provide a sketch, preferably prepared by a qualified professional, showing the following: (In some cases, it may be more appropriate to prepare additional sketches at varying scales to better illustrate the proposal.)

- + **Boundaries and the dimensions in metric measurements of the subject land for which the amendment is being sought.**
- + **The location, size and type of all existing and proposed buildings and structures indicating the distances from the front yard lot line, rear yard lot line and the side yard lot lines.**
- + **The approximate location of all natural and artificial features on the subject land and on land that is adjacent to the subject land that, in the opinion of the applicant, may affect the application. Examples include buildings, railways, roads, watercourses, drainage ditches, river or stream banks, wetlands, wooded areas, wells and septic tanks.**
- + **The current uses on land that is adjacent to the subject land.**
- + **The location, width, and name of any roads within or abutting the subject land, indicating whether it is an unopened road allowance, a public travelled road, a private road or a right of way.**
- + **If access to the subject land is by water only, the location of the parking and docking facilities to be used.**
- + **The location and nature of any easement affecting the subject land.**
- **Applicant's Name.**
- **Date of Sketch.**
- **The scale to which the sketch is drafted (e.g. 1 cm = 50 m).**
- **North Arrow**
- **The locations and dimensions of off-street parking spaces and off-street loading facilities.**
- **Planting strips and landscaped areas.**
- **Buildings to be demolished or relocated.**
- **The location and distance to any livestock buildings on adjacent lands or nearby, including number and type of livestock.**

55. **PLEASE LIST THE TITLES OF ANY SUPPORTING DOCUMENTS:** (e.g. Environmental Impact Study, Servicing Options Study, Hydrogeological Assessment with Nitrate Impact Assessment, Traffic Study, Market Area Study, Aggregate License Report, Stormwater Management Report, etc.)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**PART V AUTHORIZATION OF OWNER FOR AGENT TO MAKE THE APPLICATION**

(If affidavit (Part VII) is signed by an Agent on Owner’s behalf, the written authorization from all owners must be completed below and also under Part VI):

I (we), \_\_\_\_\_ of the  
Township/City/Town of \_\_\_\_\_ in the County/District of  
\_\_\_\_\_ being the registered owner(s) of the lands which are the subject of  
this application, do hereby authorize \_\_\_\_\_ to  
act as my (our) agent in this application and for the purposes of the Municipal Freedom of Information  
and Protection of Privacy Act, to provide any of my personal information that will be included in this  
application or collected during the processing of the application and I understand that any or all  
information included on this application or submitted in support of it may be released to the public.

\_\_\_\_\_  
Signature of Owner Date

\_\_\_\_\_  
Witness (Please print name below signature) Date

\_\_\_\_\_  
Signature of Owner Date

\_\_\_\_\_  
Witness (Please print name below signature) Date

*Note: If multiple property owners, please attach a separate page if necessary.*

**PART VI CONSENT OF THE OWNER TO THE USE AND DISCLOSURE OF PERSONAL INFORMATION AND TO ALLOW SITE VISITS TO BE CONDUCTED**

The owner must also complete the following or similar authorization attached to this application form:  
I (we), \_\_\_\_\_ being the registered owner(s) of the  
lands subject of this application and, for the purposes of the Municipal Freedom of Information and  
Protection of Privacy Act, I hereby authorize and consent to the use by or the disclosure to any person  
or public body of any personal information that is collected under the authority of the Planning Act for  
the purposes of processing this application. I also authorize and consent to representatives of the  
Planning Committee, Council, Township Staff and the persons and public bodies conferred with under  
Section 34.(15) of the Planning Act and/or Section 3.(9) and (12) of Ontario Regulation 543/06,  
whichever is applicable, entering upon the lands that are the subject of this application for the purposes  
of conducting any site inspections as may be necessary to assist in the evaluation of this application.

\_\_\_\_\_  
Signature of Owner Date

\_\_\_\_\_  
Witness (Please print name below signature) Date

\_\_\_\_\_  
Signature of Owner Date

\_\_\_\_\_  
Witness (Please print name below signature) Date

Note: If multiple property owners, please attach a separate page if necessary.

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**PART VII \* + AFFIDAVIT** (This affidavit must be signed in the presence of a Commissioner)

I (we), \_\_\_\_\_ of the  
Township/City/Town of \_\_\_\_\_ in the County/District  
of \_\_\_\_\_ solemnly declare that all of the information required under  
Ontario Regulation 543/06 and/or Ontario Regulation 545/06, and the statements contained in this  
application are true, and I, (we), make this solemn declaration conscientiously believing it to be true,  
and knowing that it is of the same force and effect as if made under oath and by virtue of the  
CANADA EVIDENCE ACT.

DECLARED before me at the Township/City/Town of \_\_\_\_\_  
in the County/District of \_\_\_\_\_ this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

\_\_\_\_\_  
Signature of Owner(s) or Authorized Agent

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Owner(s) or Authorized Agent

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Commissioner

\_\_\_\_\_  
Date

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(To be completed by the Municipality)

FEE OF \$ \_\_\_\_\_ RECEIVED BY THE MUNICIPALITY:

\_\_\_\_\_  
Signature of Municipal Employee

\_\_\_\_\_  
Date

DEEMED TO BE A "COMPLETE" APPLICATION BY THE MUNICIPALITY:

\_\_\_\_\_  
Signature of Township Planner or CAO

\_\_\_\_\_  
Date